



December 1, 2018
Academic Teacher
The Traveling School, Southern Africa & South America Semester

This position is supervised by the Academic Dean & Program Director

About The Traveling School

The Traveling School offers specialized high school courses, overseas travel to extraordinary destinations, and outdoor adventure to girls ages 15-18. Each semester approximately 16 students and four teachers build a unique community while they travel through several countries, participate in place-based academics, live in another culture, and complete volunteer projects. The School's innovative curriculum takes full advantage of the environment and the culture of the regions where we travel. Traveling School place-based classes strive to be experiential and relevant. In addition to demanding academics and overseas discovery, The Traveling School is dedicated to the development of outdoor skills to help students improve self-confidence, gain expertise, and develop leadership skills.

Fall Semester in Southern Africa – potential course area: Zambia, Botswana, Namibia, South Africa

[See Fall Semester Academic Information and Course Outlines](#)

Four Academic Teacher positions to teach the following classes:

- Honors History and Politics of Southern Africa
- Honors World Literature and Composition: Southern Africa
- Co-teach Physical Education and Independent Life Skills
- Honors Natural Science
- Co-teach Global Studies
- Algebra 2
- Precalculus
- Global Economics
- Travel Journalism

Spring Semester in South America – potential course area: Ecuador, Peru, Bolivia

[See Spring Semester Academic Information and Course Outlines](#)

Four Academic Teacher positions to teach the following classes:

- Honors History and Politics of Ecuador, Peru and Bolivia
- Honors World Literature and Composition: South America
- Honors Natural Science
- Co-teach Physical Education and Independent Life Skills
- Co-teach Global Studies
- Algebra 2
- Global Economics
- Beginning Conversational Spanish
- Honors Intermediate Conversational Spanish
- Honors Advanced Conversational Spanish

Position Overview:

The Traveling School seeks academic teachers who are passionate about experiential, place-based education in international settings. The position requires a creative, organized and flexible individual with strong interpersonal skills to work in a dynamic environment. The Traveling School seeks

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enthusiastic, mature individuals to supervise, teach and mentor high school girls during a 15-week semester.

This paid, academic teaching position is a full-time, temporary traveling position with potential for contract extensions each year. Contract extensions are subject to satisfactory evaluations and completion of a 120-day probationary period. Preference is given to qualified applicants seeking employment for consecutive semesters. The position works as part of a teacher team and reports directly to the Academic Dean & Program Director and the Head of School. This position is responsible for fostering skills to accomplish our mission goals. Academically, each teacher must implement curriculum, engage and expand students' critical thinking skills while inspiring them to think outside the box and connect common academic themes to global issues. Additionally, this position must demonstrate competences in facilitating outdoor skills development and creating cultural immersion opportunities. As well, each teacher must demonstrate knowledge and judgement skills to manage logistics, group organization and risk management to lead teenagers in an international setting while adhering to the program budget.

Scope of duties:

- Live overseas in shared accommodations and adhere to safety standards
- Participate in rotating duty schedule with teacher team
- Mentor small groups of students
- Plan, manage and supervise academic, outdoor and cultural activities and logistics
- Responsible for class planning, skill development, implementation of formal and informal lessons and assessment in accordance to the curriculum developed by the Traveling School
- Teach 1-3 academic classes
- Co-teach Physical Education and Independent Life Skills
- Pursue academic activities to complement and enhance course curriculum
- Demonstrate and articulate high expectations and set targets for academic performance, leadership skill development, cultural engagement, and group living expedition behavior
- Work individually with students to help improve academic performance
- Write academic comments, mentor comments and program specific blog posts
- Maintain accurate financial records and adhere to program budgets
- Represent and further The Traveling School's mission, education traditions and philosophy
- Understand and uphold The Traveling School's risk management practices, policies, and procedures and emergency response management as outlined in Staff Handbook
- Additional duties as assigned and agreed upon in specific job description

Minimum Qualifications:

- Bachelor's degree
- Wilderness First Responder & CPR certification
- At least one year of work experience between college graduation and Traveling School employment in an experiential education/leadership position
- Teaching experience
- Experience working with teenagers
- Work or personal travel experience
- Spanish language proficiency (*South America semester*)

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- Work or personal experience with outdoor skills (backpacking, Leave No Trace camping, rafting, rock climbing, rappelling, canoeing)
- Excellent verbal and written communication skills
- Proficient with computer software programs including Microsoft Office (Word, Outlook, Excel) and internet search engines
- Satisfactory completion of fingerprint based criminal background and credit checks

Preferred Qualifications:

- Facilitation skills and instinct for team-building and managing group dynamics
- Experience working with and mentoring teenage girls
- Experience leading outdoor activities
- Work or personal travel experience in Traveling School course areas
- Background in teaching leadership skills
- Problem-solving skills
- Flexibility, strong work ethic, and perseverance
- Passion for working with teenage girls
- A sense of humor and eagerness to role model fun
- Experience working with one or more co-instructors

Physical Requirements and Work Conditions

Candidates must be willing to work extended and irregular hours, sometimes in adverse outdoor conditions, and provide creative solutions to a variety of issues. A significant portion of the work duties will be spent with students, working internationally in a variety of uncontrolled environments. This position requires a high level of physical activity.

The Traveling School engages in rigorous academic programs while traveling internationally. These areas are rustic and remote. Because of their remoteness, and because programs take place in developing countries, transportation to modern medical care is sometimes difficult and may take over 24 hours. Accessibility to mental health counseling and other specialty medical services cannot be guaranteed. Refrigeration for specialty medications and foods is not available at all locations.

The Traveling School programs involve physically, and sometimes emotionally, rigorous conditions. The challenges teachers may expect to experience include group living, limited personal time, academic deadlines, extremely wet and dry climates, heat, sun, snow, ice, cold, biting and stinging insects, exposure to wild animals, swimming, high altitude, traveler’s diarrhea, snorkeling, scuba diving, rock climbing, rappelling, mountain biking, horseback riding, white-water rafting, surfing, mountaineering, boating, strenuous physical activity, hiking, field work in rugged terrain, and other triggers for allergies such as smoke and dust. Prior physical conditioning is recommended, and a flexible and enthusiastic attitude is a necessity.

The candidate shall possess and/or demonstrate:

- The ability to lift and carry a 50-pound backpack for a distance of at least 8 miles over rugged terrain.
- Advanced swimming ability in open water conditions.
- The ability to meet The Traveling School [Essential Eligibility Criteria](#).

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- Excellent general physical condition and endurance.
- The ability to lead international expeditions for 15 weeks living in a foreign culture.

Dates of Employment:

- Fall Semester: August 10 – December 9, 2019
- Spring Semester: January 22 – May 20, 2020
- Semesters are approximately 15 weeks overseas with mandatory 5-days off
- Dates include pre-semester faculty orientation and post-semester debrief in Bozeman, MT

Wages depend upon level of experience

For a first-year teacher, salaries range from approximately \$5,500-\$10,000 per semester.

Benefits:

- All room, board, travel, and recreational expenses translate into an approximate \$9,500 semester
 - International Teacher Identification Card Premium Plan and security and medical evacuation service
 - Up to \$500 wellness budget for meals, lodging, activities and travel expenses away from the group
 - Up to \$150 medical expenses while overseas
 - Up to \$500 reimbursed travel expenses to/from Bozeman
 - Group health insurance for qualifying employees
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How to Apply

Applications will be considered complete upon receiving:

- Completed application
- One-page cover letter outlining your interest and commitment to this position
- Resume
- Three letters of recommendation
- Official higher learning transcripts
- A **3-minute (max)** video and upload to YouTube:

What to highlight in your video:

- *Who are you?*
- *Why are you the best candidate for a semester with The Traveling School?*
- *What else should know about you?*

Title 3-minute video with first and last name, set the privacy setting to unlisted and share the link to info@travelingschool.com. The goal of the video is to develop a multidimensional, personal view of the applicant. It is not intended to assess the candidate's technological abilities. Applicants are encouraged to take a creative approach.

Applications and supplemental materials should be mailed or emailed to:

The Traveling School
Attn: Office Manager
PO Box 7058

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Applications accepted through February 11, 2019 for the 2019-2020 academic year.

After initial review, The Traveling School may solicit further information from select candidates which may include writing samples. Finalists will be asked to partake in a formal interview. Finalists may be invited to The Traveling School office. The Traveling School is committed to taking the time to carefully review candidates and will not fill the position until the ideal candidate is found. Correspondence via email is preferred.

Nondiscriminatory Policy

The Traveling School is committed to excellence through diversity in its students, faculty, staff, and Board of Directors. The Traveling School provides equal employment opportunities to all employees/applicants for employment and students/student applicants without regard to race, sex, age, color, national origin, ethnicity, creed, religion, disability, sexual orientation, gender, gender identity or expression, marital status, pregnancy, veteran status, or political affiliation – except where sex, age, or ability represent bona fide educational or employment qualifications or where marital or veteran status are statutorily defined eligibility criteria for Federal or State laws. This policy applies to all terms and conditions of employment including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. The Traveling School will make reasonable accommodations to allow qualified individuals with a disability to participate in the essential functions of the program. This policy does not preclude discrimination based on bona fide qualifications or other recognized exceptions under the law.